

RESOLUTION 19-2007

**A RESOLUTION TO RECLASSIFY THE MADISON COUNTY BOOKKEEPING
DEPARTMENT AS THE MADISON COUNTY FINANCE DEPARTMENT**

WHEREAS, Madison County continues to grow placing more requirements on all Departments and Offices; and

WHEREAS, the Madison County Clerk and Recorder currently is responsible for obligations of the Bookkeeping Office and Personnel; and

WHEREAS, duties and workloads of both the Clerk and Recorder and the Bookkeeping Office have increased concurrent with growth and change countywide; and

WHEREAS, the Bookkeeping Office provides service to all departments, offices and entities throughout the County, and

WHEREAS, 7-5-2107 MCA, allows County Commissioners to employ persons as necessary to assist the Board in performance of duties and allows each Board to adopt a resolution defining the qualifications, duties, salary, and responsibilities of such person, and

WHEREAS, because of the above stated reasons, it is desired and deemed appropriate that the Bookkeeping Office, currently a division of the Clerk and Recorder's Office, become a separate department and be reclassified as the Madison County Finance Department.

NOW THEREFORE, be it resolved that the Madison County Bookkeeping Office is reclassified as the Madison County Finance Department, an independent department, with the Head Bookkeeper reclassified as Chief Financial Officer, a department head under the supervision of the Board of Commissioners, and that beginning July 1, 2007, the Chief Financial Officer will receive wages of \$17.62 per hour, or current department head wage in accordance with Salary Resolution 17-2007.

BE IT FURTHER RESOLVED, that this resolution does not change the duties of the Department of Finance, and that the check and balance system would remain in place with the office of the Clerk and Recorder and other applicable departments, and that the legal responsibilities of the Clerk and Recorder as related to the Bookkeeping process would remain the same.

APPROVED BY THE BOARD OF COMMISSIONERS THIS 14th DAY OF AUGUST, 2007.

DAVID SCHULZ, CHAIRMAN

LEWIS STAHL

JAMES P. HART

ATTEST: _____

Peggy Kaatz
Clerk and Recorder